

MIKE SPANO  
MAYOR

YVETTE E. HARTSFIELD  
COMMISSIONER



285 NEPPERHAN AVENUE  
YONKERS, NEW YORK 10701-3495  
(914) 377-6450  
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DEPARTMENT OF PARKS, RECREATION AND CONSERVATION  
CITY OF YONKERS

TO: Permit Holders

FROM: Yvette E. Hartsfield, Commissioner

DATE: January 1, 2016

SUBJECT: Wedding Photographs – Untermyer Park

On Saturday evenings in June, July and August, the Untermyer Performing Arts Council presents their Annual Summer Music and Dance Festival at Untermyer Park. This Festival attracts hundreds of spectators for an evening of entertainment. Parking is limited and vehicle and pedestrian traffic is congested.

**Please be informed that no Wedding Photography Permits will be issued after 5:00 PM during June, July and August. It is understood that the permit is good for one hour and the wedding party must exit the park no later than 6:00 PM. Wedding parties that arrive after 5:30 PM will not be permitted to enter the park. Those wedding parties arriving late will still be responsible for leaving the facility no later than 6:00 PM.**

Your wedding day is a very special and a memorable occasion. We do not wish to rush you or cause you any inconvenience, but things are very busy just prior to a concert and need your cooperation. If you feel that you will be unable to abide by the above timetable, it is recommended that you secure a permit for an earlier time slot or consider another location for your wedding pictures.

Thank you.

cc: Charles Gardner, Police Commissioner  
Untermyer Performing Arts Council

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**PERMIT APPLICATION**  
**TO TAKE WEDDING PHOTOGRAPHS AT UNTERMYER PARK**

All Wedding Parties wishing to take photographs at Untermyer Park in Yonkers are required to obtain a permit. Permits may be obtained as follows:

**IN PERSON:** At the Yonkers Department of Parks, Recreation and Conservation, located at 285 Nepperhan Avenue, Monday through Friday between 9:00AM and 4:00PM. When applying in person, applicant must complete, and execute the form below, provide a valid driver's license as proof of residency and pay the appropriate resident/non-resident fee in cash, money order or certified check made payable to the City of Yonkers.  
**(NO PERSONAL CHECKS ACCEPTED)**

**BY MAIL:** Complete and execute the application below with a copy of your driver's license and the appropriate resident/non-resident fee by money order or certified check made payable to the City of Yonkers.  
**(DO NOT SEND CASH IN THE MAIL, NO PERSONAL CHECKS ACCEPTED).**

**PLEASE NOTE:**

- Permits are issued on a first come first serve basis.
- Permit is available for one hour. Only two wedding parties will be issued a permit for the same hour.
- In the event of inclement weather the application fee permit is **NON-REFUNDABLE**.
- Vehicles are restricted to the parking lot and are not permitted on the paths or lawn area.
- Permits must be presented to the Facility Supervisor upon entering the facility.
- Due to summer concerts held at Untermyer Park, no permits will be issued after 5:00 PM on Saturdays in June, July and August.

**PERMIT FEE:**      ▪ Yonkers Residents \$100.00      ▪ Non-Residents \$250.00

**APPLICANT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**DATE REQUESTED:** \_\_\_\_\_

**HOUR REQUESTED** From: \_\_\_\_\_ To: \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_